

Research Administration Office of Sponsored Projects

Dear NIH Investigator,

As a result of the [NSPM-33 memo](#) that requires standard disclosure requirements amongst federal agencies, NIH announced in [NOT-OD-24-163](#) that use of the 'Common Form' would be required for proposal applications and progress reports (RPPRs) due on or after **May 25, 2025** in [SciENcv](#) (Science Experts Network Curriculum Vitae).

NSF implemented the mandatory use of SciENcv in October 2023, and we expect other federal agencies to follow NSF and NIH in the near future.

To prepare for this transition, we strongly encourage you to take the initial steps of creating a free ORCID ID (<https://orcid.org/>), and if you already have one, make sure your profile is up to date and linked to your eRA Commons Personal Profile.

Once you have an ORCID ID, you can create a profile in SciENcv. You can use your ORCID ID profile to populate your NIH Biosketch in SciENcv **now**. We expect NIH to release the NIH Other Support form by March 25, 2025.

Please note you will be required to certify your Other Support in SciENcv for all JIT requests and RPPRs that are due on or after May 25, 2025. This certification **cannot** be delegated and must be done for each submission, though you are able to assign delegates to manage your SciENcv profile.

SciENcv has a [tutorial](#) available on their website on how to get started. Additional information on how to add a delegate to your profile is available on the OSP website [SciENcv and NIH Implementation of the Common Form](#). If you have any questions on setting up an ORCID ID or creating a profile in SciENcv, please work directly with your department business office and support staff.

To stay on top of NIH updates related to changes to grant application forms, please see NIH's central [webpage on Changes Coming for 2025](#). In addition, check out the [FAQs for Common Forms for Biographical Sketch and Current and Pending \(Other\) Support](#).

Best Regards,

Lisa E. Mosley, CRA
Executive Director, Office of Sponsored Projects

