

# Research Admin NEWSFLASH

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*January 6, 2026*

TO: DBOs and other Research Admin News & Update subscribers,

The notice below was sent to faculty by Pam Caudill on December 19, 2025.

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## Office of Research Administration

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Dear NIH Investigator,

NIH announced in [NIH's Implementation of Common Forms for Biographical Sketch and Current and Pending \(Other\) Support for Due Dates on or after January 25, 2026](#) that use of the 'Common Form' would be required for proposal applications and progress reports (RPPRs) due on or after **January 25, 2026** in [SciENCv](#) (Science Experts Network Curriculum Vitae).

To prepare for this transition, we strongly encourage you to take the initial steps of creating a free Open Researcher and Contributor ID (ORCID ID) (<https://orcid.org/>), and if you already have one, make sure your profile is up to date and linked to your eRA Commons Personal Profile.

Once you have an ORCID ID, you can create a profile in SciENCv. You can use your ORCID profile to populate your NIH Biosketch in SciENCv **now**, please leave yourself sufficient time before grant submission deadlines to complete this mandatory process. We expect NIH to release the NIH Other Support form and the Biosketch Supplement during the week of

**December 15, 2025.**

Please note you will be required to certify your Biosketch and Other Support in SciENcv for all proposal applications, JIT requests and RPPRs that are due on or after January 25, 2026. This certification **cannot** be delegated and must be done for each submission, although you are able to assign delegates to manage your SciENcv profile.

**NOTE: *For Training and Center grant applications due on January 25, 2026, NIH published an FAQ stating they will allow the use of the old NIH Biosketch and Other Support form for those applications only.***

We are currently testing an XML file upload to alleviate some of the manual data entry for Other Support. Testing is going well, and we hope to have the report available in production by January 12, 2026.

SciENcv has a [tutorial](#) available on their website on how to get started. Additional information on how to add a delegate to your profile is available on the OSP website [SciENcv and NIH Implementation of the Common Form](#). If you have any questions on setting up an ORCID ID or creating a profile in SciENcv, please work directly with your department business office and support staff.

To stay informed of NIH updates related to changes to grant application forms, please see NIH's central webpage [Common Forms for Biographical Sketch and Current and Pending \(Other\) Support](#). In addition, check out the [FAQs for Common Forms for Biographical Sketch and Current and Pending \(Other\) Support](#).

As a result of the [NSPM-33 memo](#) that requires standard disclosure requirements amongst federal agencies, NSF implemented the mandatory use of SciENcv in October 2023, and we expect other federal agencies to follow NSF and NIH in the near future.

We understand that this new requirement is burdensome, but it is a federal requirement, and we expect that having this data in a centralized location will simplify the process of submitting your Biosketch and Current and Pending Support documents to the funding agencies over time.

If you have any questions, please contact OSP Help at [osphelp@yale.edu](mailto:osphelp@yale.edu), or Lisa Mosley at [lisa.mosley@yale.edu](mailto:lisa.mosley@yale.edu).

Sincerely,

Pamela S. Caudill

Senior Associate Provost for Research Administration



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